



Risk Assessment Check List

Venue:

Tutor(s):

Date:

No.	Playing Area	Yes / No
1	Is the playing area clearly marked out?	
2	Is the surface without risk from weather conditions, e.g. Ice, snow, standing water?	
3	Is the playing surface safe i.e. Free of debris, glass, dog faeces?	
4	Is the perimeter free of dangerous obstructions?	
5	Is the playing surface in good condition?	
6	Are all the entrances and exits controlled and secure from unwanted visitors?	
No.	Clothing and Protection	
7	Will all participants wear appropriate clothing during the activity?	
8	Are participants footwear appropriate and offering good ankle support?	
9	Will all participants wear appropriate protective clothing?	
No.	Equipment	
10	Is equipment fit and sound for activity?	
11	Is all equipment suitable for the age group?	
No.	Emergencies/Procedures	
12	Are 'Fire Evacuation procedures' explained?	
13	Are First Aid facilities available?	
14	Is there always a qualified First Aider available?	
15	Can the emergency services be summoned quickly?	

If you have answered **NO** to any of the above questions, then please complete the relevant sections of the table below. Please insert whether the problem is of **high (H)**, **medium (M)** or **low (L)** risk and a description of the action taken to reduce or remove the risk in the appropriate box below.

In instances of 'high risk' problems, a member of senior Buzzers Academies staff must be contacted before any further activities commence.

A Risk Assessment form must be completed for each venue of every course/club/camp, and every school that you work at. Your completed form must be returned to:

Buzzers Academies Ltd, The Beechwood Centre, Unit 6, 40 Lower Gravel Road, Bromley, Kent, BR2 8GP

	<u>Action Taken</u>	<u>Risk Level</u>
No.	Playing Area	H / M / L
1		
2		
3		
4		
5		
6		
No.	Clothing and Protection	H / M / L
7		
8		
9		
No.	Equipment	H / M / L
10		
11		
No.	Emergencies and Procedures	H / M / L
12		
13		
14		
15		

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